



EJF Real Estate

BOARD PORTAL



ejf REAL ESTATE SERVICES

HOMEOWNER

BOARD MEMBER

The screenshot shows the Homeowner portal dashboard for user John Adams. The left sidebar contains navigation links: Dashboard, Homeowner FAQ, My Contact Info, Billing, My Items (with a red badge showing 44), Calendar & Events, Directory, Documents, and Homeowner How-To. The main content area includes a link to schedule a move, a welcome message, Portal Services, Contact Us, Location, Phone number, and Hours of business. The Payments section is partially visible at the bottom.

The screenshot shows the Board Member portal dashboard for user mirabrown. The left sidebar contains navigation links: Dashboard, Homeowner FAQ, My Contact Info, Billing, My Items (with a red badge showing 40), Calendar & Events, Directory, Documents, Homeowner How-To, and Board Actions (highlighted with a red arrow). The main content area includes a link to schedule a move, a welcome message, Portal Services, Contact Us, Location, Phone number, and Hours of business. The Payments section is partially visible at the bottom.

Please note, you must have an active portal login to be labeled as a Board member. If you have never logged in to the portal, we cannot assign you as a Board member.



- Dashboard
- Homeowner FAQ
- My Contact Info
- Billing
- My Items 40
- Calendar & Events
- Directory
- Documents
- Homeowner How-To
- Board Actions
 - ARC
 - Collections
 - Homeowners**
 - Invoices

Board Homeowner List

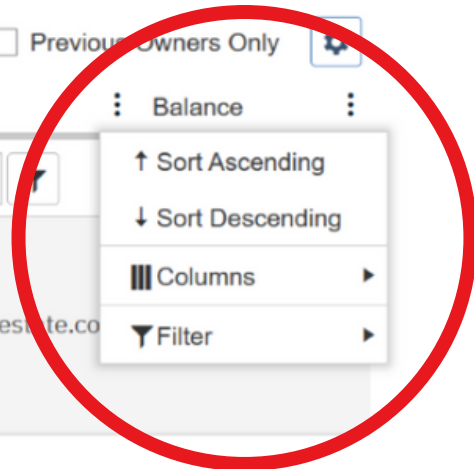
mirabrown

Export

Owner Tags...


Previous Owners Only


Account #	Homeowner(s)	Address	Email	Balance
99917693	John Adams Abigail Adams	P: 1797 Pennsylvania St Unit 311 M: 4421 Falls Terrace SE	alex.alvarez@ejfrealestate.com	
99932767	John Adams Abigail Adams	P: 528 Wrightsville Ave M: 321 Hodges Ln	alex.alvarez@ejfrealestate.com	\$22,557.97
99914412	Chester Arthur Ellen Arthur	P: 1881 Pennsylvania Ave M: 333 St. John St NE Unit 201	rea.castillo@ejfrealestate.com	\$17,001.80
99937686	Joseph Biden Jill Biden	P: 1989 Pennsylvania Ave Unit 591 M: 1989 Pennsylvania Ave Unit 591	kellerimaging@gmail.com	\$28,514.91
99942460	Mira Brown Jennifer Oberg	P: 1825 Pennsylvania Ave Unit 212 M: 1825 Pennsylvania Ave	mira.brown@ejfrealestate.com	\$8,969.63




BOARD ACTION TABS



On all the screens, you can click on the three dots at the top of each column to sort information, add or remove columns or filter the information. You can also click on the gear above the grid to save your preferred view. Also, each of the screens will allow you to export the data to Excel so you can look at it offline, or present it to the rest of the Board.


 Calendar & Events


 Directory


 Documents


Homeowner How-To


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 Collections


 Homeowners

 Invoices

 Work Orders

 Board Action Items 0

 Bank Accounts

 Reports

Access to your account transaction history in real-time.

Create, modify and view up to date Work Orders in real-time.

Access a directory listing for board members, homeowners, clubs, committees, etc.

View your neighborhood's upcoming events in the calendar section.

Send emails directly to EJF through your personal message center.

Contact Us

If you have questions or comments about the portal please click on the "Contact Us" link and fill out the form Be sure to be specific in your inquiry so that we may better assist you

Location

ARC – Stands for Architectural Review Committee.

, DC 20009.

Phone number

202-537-1801

Hours of business

We are available for inquiry by phone Monday through Friday 8 AM to 6 PM EST. Our office is open Monday through Thursday 9 AM to 5 PM and Friday from 9 AM to 2 PM.

Payments

ACCOUNT BALANCE

\$8,969.63


[Make A Payment](#)


UPCOMING ASSESSMENTS


Rental Surcharge of \$1.00 is due on 02/01/2024 for 1825 Pennsylvania Ave Unit 212

Rental Surcharge of \$2.00 is due on 02/01/2024 for 1825 Pennsylvania Ave Unit 212



Special Assessment Test of \$1,000.00 is due on 01/01/2025 for 1825 Pennsylvania Ave Unit 212

 Calendar & Events


 Directory


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Location

Our office is located at 1428 U Street, NW Second Floor, Washington, DC 20009.

Phone number

Hours

We are available for inquiry by phone Monday through Friday 8 AM to 6 PM EST. Our office is open Monday through Thursday 9 AM to 5 PM and Friday from 9 AM to 2 PM.

Collections – Will show you all owners who are in the Collections step in Vantaca.

Payments

ACCOUNT BALANCE

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[Make A Payment](#)

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 - Homeowners
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Export

My Items **Open** Closed



Step	Balance	Item Details	Attach	Action
<input type="text"/>			<input type="text"/>	


Hold Collections / Permanent Hold


	Permanent Hold	\$462.39		
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Page 1 of 1 10 items per page 1 - 1 of 1 items

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Location

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Phone number

202-537-1801

Hours of business

AM to 6 PM EST. Our office is open Monday

Homeowners – Will show you the current list of owners with their contact information and balance.

Payments

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[Make A Payment](#)


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Invoices – Defaults to all open, but you can also search closed. This is quicker than searching docs in the library

ACCOUNT BALANCE

\$8,969.63


[Make A Payment](#)


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
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Payments

Work orders - Defaults to all open, click the eye icon to see all messages associated with an individual work order.

\$0,969.63


Make A Payment


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Payments

ACCOUNT BALANCE


Board Action Items – Shows all Action Items directly assigned to the Board in Vantaca.


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
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
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[Make A Payment](#)

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Bank accounts – Shows all bank accounts for the Association in Vantaca.




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Account Name	Bank Name	Account Type	GL Account	Balance	
NCB Operating	National Cooperative Bank	Operating	NCB Operating	\$13,138.14	
NCB MM Reserve	National Cooperative Bank	MMA	NCB Money Market	\$227,307.72	

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 Calendar & Events


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
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Reports – are run live out of Vantaca whereas items in the document library are from the month indicated on the report.

You will need Adobe Reader to view the documents located on this page. Please download the latest version of Adobe by [Clicking Here](#)

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Name	Number of files	Last Update
Audit	<u>0</u>	01/12/2024
Bank Statements	<u>161</u>	01/03/2024
Budget & Fees	<u>4</u>	12/23/2020
Building	<u>0</u>	01/12/2024
Community Communications	<u>0</u>	01/12/2024
Contracts	<u>6</u>	08/04/2021
Financials - Board	<u>66</u>	12/15/2023
Financials - Owners	<u>38</u>	12/15/2023
Forms	<u>4</u>	07/12/2022
Governing Documents	<u>2</u>	03/23/2022
Inspections	<u>0</u>	01/12/2024
Insurance	<u>15</u>	01/11/2024
Invoice Images	<u>68</u>	01/09/2024
Legal	<u>3</u>	06/27/2018

Board members can access more documents than homeowners.



EJF Real Estate

QUESTIONS & ANSWERS

ejf REAL ESTATE
SERVICES